

IFCI INFRASTRUCTURE DEVELOPMENT LIMITED

IFCI Tower, 61 Nehru Place, New Delhi – 110019

Tel: +91-11-41732000, Fax: +91-11-26487059

Website: www.iidlindia.com

CIN: U45400DL2007GOI169232

IIDL is looking to appoint CA Trainee as per the details given below:

Position	Intake	Eligibility	Consolidated Stipend
CA Trainee (Finance & Accounts)	1	Should be CA Trainee under the rules & regulation of ICAI and Passed IPCC exam	Rs. 10,000 p.m plus Rs. 2,000/- meal passes

Interested and eligible candidates may send their applications at careers@iidlindia.com or send their resumes latest by December 04, 2017 (till 17:30 hrs) at the address mentioned below:

Head – Human Resources
IFCI Infrastructure Development Limited
6th Floor, IFCI Tower,
61, Nehru Place, New Delhi-110019

Job Description

To assist the F&A Department for following work:

- ✓ Assisting in quarterly closing of books of accounts and preparation of quarterly balance sheets;
- ✓ Booking of bills in accounting software;
- ✓ Providing documents to the external auditor;
- ✓ Preparing Final Accounts;
- ✓ Compliance with direct and indirect taxation laws;
- ✓ Preparing documents with income tax / sales tax notices;
- ✓ Preparing data for GST returns; and
- ✓ Other jobs as may be assigned from time to time.

