



# IFCI INFRASTRUCTURE DEVELOPMENT LIMITED

(A Wholly owned subsidiary of IFCI Ltd.)

(A Govt. of India Undertaking) (भारत सरकार का उपक्रम)

IFCI Tower, 61 Nehru Place, New Delhi – 110019, Tel: +91-11-41732000, Fax: +91-11-26487059, Website: [www.iidlindia.com](http://www.iidlindia.com), CIN: U45400DL2007GOI169232

## RECRUITMENT OF JUNIOR EXECUTIVE, SENIOR EXECUTIVE, ASSISTANT MANAGER, MANAGER AND ASSISTANT GENERAL MANAGER

Advertisement No.: IIDL/2016-17/01

IFCI Infrastructure Development Ltd (IIDL), a wholly owned subsidiary of IFCI Limited (IFCI), was incorporated on October 10, 2007 under the Companies' Act, 1956 to venture into the real estate and infrastructure sector as an institutional player. Besides re-development, modernization, ownership and management of properties owned by IFCI, IIDL strategically develops properties acquired as part of NPA resolution from various Banks/FIs or directly from Development Authorities. Currently, IIDL is executing and implementing projects in real estate and infrastructure sector. In a short span of about nine years since inception, IIDL has ventured into residential, commercial and hospitality sectors in different locations. IIDL invites applications from Indian citizens for recruitment to posts of Junior Executives, Senior Executives, Assistant Managers, Managers and Assistant General Manager. The scale of pay and specifications of the posts are given below:

S. No.	Designation/ Post	Domain	Pay Scale	Qualifications and Age (Yrs.)	Experience required	No. of Vacancies				
						UR	OBC	SC	ST	Total
1 (i)	<b>Junior Executive</b> – Business Development	Business Development	7100-1000 (15)-22100-1100 (1)-23200 (17 years)	<b>Qualification:</b> Graduation from a recognized University/Institute. <b>Maximum Age:</b> 30	Candidate should have minimum 02 yrs. experience in marketing of real estate projects.	2	–	–	–	2
(ii)	<b>Junior Executive</b> – Administration	Administration	7100-1000 (15)-22100-1100 (1)-23200 (17 years)	<b>Qualification:</b> Graduation from a recognized University/Institute. <b>Maximum Age:</b> 30	Candidate should have handled administrative responsibilities for minimum 02 years.					
2 (i)	<b>Senior Executive</b> – Human Resource	Human Resource	8100-1000 (13)-21100-1000 (2)-23100 (16 years)	<b>Qualification:</b> Graduation from a recognized University/Institute. <b>Maximum Age:</b> 32	Candidate should have handled HR responsibilities for minimum 02 years.	2	–	–	–	2
(ii)	<b>Senior Executive</b> – MD's Office	MD's Office	8100-1000 (13)-21100-1000 (2)-23100 (16 years)	<b>Qualification:</b> Graduation from a recognized University/Institute. <b>Maximum Age:</b> 32	Candidate should have handled secretarial responsibilities for minimum 02 years.					
3 (i)	<b>Assistant Manager</b> – IT & Administration	IT & General Administration	11100-1000 (15)-26100-1100 (1)-27200 (17 years)	<b>Qualification:</b> Graduation & Post Graduation (IT/ Computer Science) from a recognized University/ Institute. <b>Maximum Age:</b> 35	Candidate should be from the relevant background for minimum 03 years.	6	2	1	–	9
(ii)	<b>Assistant Manager</b> – Finance & Accounts	Finance & Accounts	11100-1000 (15)-26100-1100 (1)-27200 (17 years)	<b>Qualification:</b> Graduation from a recognized University/Institute. <b>Maximum Age:</b> 35	Candidate should be from the relevant background for minimum 03 years.					
(iii)	<b>Assistant Manager</b> – Project Coordinator	Projects	11100-1000 (15)-26100-1100 (1)-27200 (17 years)	<b>Qualification:</b> B.E./B.Tech (Civil) From a recognized University/ Institute. <b>Maximum Age:</b> 35	Minimum 03 years in similar profile in real estate/infrastructure industry.					
(iv)	<b>Assistant Manager</b> – Business Development	Business Development	11100-1000 (15)-26100-1100 (1)-27200 (17 years)	<b>Qualification:</b> Graduation from a recognized University/Institute. <b>Maximum Age:</b> 35	Minimum 03 years in business development in real estate/ infrastructure industry.					
(v)	<b>Assistant Manager</b> – Projects	Projects	11100-1000 (15)-26100-1100 (1)-27200 (17 years)	<b>Qualification:</b> B.Tech/B.E. or Diploma (Civil/Electrical/ Mechanical) From a recognized University. <b>Maximum Age:</b> 35	Minimum 03 years in project management in real estate/ infrastructure industry.					
(vi)	<b>Assistant Manager</b> – Quantity Surveying	Projects	11100-1000 (15)-26100-1100 (1)-27200 (17 years)	<b>Qualification:</b> B.E./B.Tech (Civil) From a recognized University/ Institute. <b>Maximum Age :</b> 35	Minimum 03 years. Candidates should have strong know- ledge & experi-ence about quantity surveying and estimation in real estate/ infrastructure industry.					
4 (i)	<b>Manager</b> – Legal	Legal	17100-1000 (11)-28100-EB-1000 (4)-32100-1100 (1)-33200 (17 years)	<b>Qualification:</b> Graduation & LLB from a recognized University/ Institute. <b>Maximum Age:</b> 37	Minimum 04 years. Candidates should have strong knowledge & experience about legal matters preferably from real estate / infrastructure industry.	3	1	–	–	4
(ii)	<b>Manager</b> – Human Resource	Human Resources	17100-1000 (11)-28100-EB-1000 (4)-32100-1100 (1)-33200 (17 years)	<b>Qualification:</b> Graduation with MBA/Diploma in HR with a recognized University/Institute. <b>Maximum Age:</b> 37	Minimum 04 years Candidates should have strong knowledge & experience about HR matters preferably from real estate / infrastructure industry.					
(iii)	<b>Manager</b> – Business Development	Business Development	17100-1000 (11)-28100-EB-1000 (4)-32100-1100 (1)-33200 (17 years)	<b>Qualification:</b> Graduation / Diploma in Marketing with a recognized University/Institute. <b>Maximum Age:</b> 37	Minimum 04 years. Candidates should have strong knowledge & experience about marketing and sales from real estate / infrastructure industry.					
(iv)	<b>Manager</b> – Finance & Accounts	Finance & Accounts	17100-1000 (11)-28100-EB-1000 (4)-32100-1100 (1)-33200 (17 years)	<b>Qualification:</b> Graduation from a recognized University/Institute. along with CA/ICWA. <b>Maximum Age:</b> 37	Minimum 04 years. Candidates should have strong knowledge & experience about finance and accounts functions preferably from real estate industry.					
5	<b>AGM</b> – Projects	Projects	21000-1000 (9)-30000-EB-1000 (2)-32000-1100 (4)-36400 (16 years)	<b>Qualification:</b> B.E./B.Tech (Civil) From a recognized University/ Institute project handling exposure. <b>Maximum Age:</b> 45	Minimum 08 years out of which at least 02 years as one step below i.e Manager/ Sr. Manager-Projects handling residential/ commercial/ Infrastructure projects. Knowledge of CPWD conditions of contracts and Vigilance matters will be an added advantage. <b>Preferred Skills:</b> Candidate should have team handling exposure, leadership skills, stress resilience and multiple project handling exposure.	1	–	–	–	1

**Note:** 1. The vacancies of Persons with Disability (PWD) shall be filled- up against respective categories. 2. Detailed Eligibility Criteria (experience, preferred skills etc.), requisite fee and other details are available on our website: [www.iidlindia.com](http://www.iidlindia.com), along with a link for online application. Candidates are advised to go through the detailed advertisement, ensuring eligibility, vacancy position etc. before applying and submitting fees. 3. **ONLINE APPLICATION AND PAYMENT OF FEES – From August 17, 2016 to September 09, 2016.** 4. For any clarification/query, please email to [helpdesk@iidlindia.com](mailto:helpdesk@iidlindia.com). Only shortlisted candidates will be called for interviews.

Place: New Delhi

Date: August 20, 2016

Sd/-  
Managing Director