

IFCI Infrastructure Development Limited
IIDL Suites, Plot no 4A,
District Center, Mayur Vihar, New Delhi

Ref: IIDL/HO/Sale of white Goods Scrap/2023-24/04

Dated: 25.09.2023

INVITATION FOR PROPOSALS

Sub: Disposal of White Goods e-waste.

IFCI Infrastructure Development Limited intends to dispose of e-waste defunct/obsolete/unserviceable white goods, Scrap etc. as per details given in **Annexure – I (a)** on **"AS IS WHERE IS BASIS**, for which proposals are invited from **Dismantler/ Recycler of E-waste registered with Central Pollution Control Board or State Pollution Control Board or concerned department dealing with E-waste located in Delhi & NCR.** Interested parties can drop their bids in the drop box kept at IIDL Suites, Plot No. 4A, District Center, Mayur Vihar, New Delhi-110091 latest by 09.10.2023 up to 17:00 hrs

Key Events & Dates

S. No.	Description	Timeline
(i)	Name of Work- Sale of old White Goods	Washing machine, Washing dryer, Bakery display fridge, Double door fridge, Ice cube machine, Welding machine, Air compressor, Motor with pump set (7 HP), Split AC Outdoor unit coil only without compressor, Big toaster, Griller, Connection pipe scarp (plumbing), Head Shower scarp, Health Fauset scarp, Treadmill scarp, West Valve (4" and 2"),Miscellaneous Aluminium scarp material, Miscellaneous other scarp materials, MS pipe scarp, Potential Transformer (PT), Fire Extinguisher cylinder, Cross trainer scarp
(ii)	Tender Notice No	IIDL/HO/Sale of White Goods/2023-24/04
(ii)	Bid Security / EMD	Rs. 5000/- (Five Thousand Only)
(iv)	Last date of Bid clarifications	03-10-2023
(v)	Date of Inspection	On any day from 25.09.2023 to 09.10.2023 between 10:00 PM to 5.00 PM at IIDL Suites, Plot No. 4A, District Center, Mayur Vihar, New Delhi-110091
(vi)	Last Date for Submission of Quotation	09.10.2023 up to 17:00 hrs
(vii)	Opening of Quotations	10.10.2023 at 11:00 am at IIDL Suites, Plot No. 4A, District Center, Mayur Vihar, New Delhi 110091.
(viii)	Address for Submission of Quotations	Mr. S.P Mishra, Nodal Officer, IIDL Suites, Plot No. 4A, District Center, Mayur Vihar, New Delhi-110091
(ix)	Time allotted for removal of scraps item from the premises.	Within 7 days from the date of award of work

1. ELIGIBILITY CRITERIA

Bidders must fulfil following eligibility criteria: -

- (a) Must be registered as a Recycler / Reprocessor / Dismantler of e-Waste with Central Pollution Control Board, Ministry of Environment, Forest and Climate Change, Government of India or with the State Pollution Control Board or Pollution Control Committee in case of Union Territories. **Bids received from the firms other than so registered will be summarily rejected.**
- (b) Must not be blacklisted by any Department of the Government of India or of any State/or by any PSU/Autonomous Organization of Government. An Undertaking regarding non-blacklisting of the bidder by any Government Organization must be furnished by the bidder in the tender document in the format given in **Annexure – II (a)**. **Bids without the undertaking will not be considered.**
- (c) Should be registered with GST with the respective Departments of Government of India/State Governments.
- (d) Should have a PAN No issued by the Income Tax Authorities.
- (e) Bidder must submit EMD of Rs. 5,000/- by way of Demand Draft drawn from any Nationalised / Schedule Bank in favour of **"IFCI Infrastructure Development Ltd."** payable at New Delhi. No interest or any other expenses, whatsoever regarding EMD will be payable by IFCI Infrastructure Development Limited.

2. INSPECTION OF ITEMS

- 2.1 The goods are offered purely on '**AS IS WHERE IS whatever there is**' basis. Pick and choose method of collection is strictly prohibited.
- 2.2 The bidder should thoroughly satisfy themselves about the nature, conditions, and quality of material at the time of inspection.
- 2.3 The Scrap item is sold on LOT basis. The entire material lying in the lot will have to be lifted by the purchaser to clear the entire lot at a time.
- 2.4 The Scrap Items shall be kept open for inspection. The interested bidders may inspect the tendered goods/items on any day from 25.09.2023 to 09.10.2023 between 10:00 AM to 5.00 PM at **IIDL Suites, Plot No. 4A, District Center, Mayur Vihar, New Delhi 110091**. The person inspecting the items should record their firm's name, his name, and his position in the Inspection Register. The person should produce identify proof like authorization letter in their letter head/visiting card/ identification card, driving license, passport, PAN card etc. before inspection.

3. BID VALIDITY PERIOD

Bids should remain valid for acceptance for a period of **7 days** from the last date of submission of bids, i.e., 09-10-2023. **Bids with lesser validity period will be summarily rejected.**

4. SUBMISSION OF BIDS

- (a) Bids shall be submitted in **two sealed envelopes simultaneously, one containing the technical proposal and the other containing price proposal, enclosed together in an outer single envelope.**

- (b) The Bid shall be legible, preferably typed/printed and be in English only. All the pages of the Bid should be serially numbered and signed.
- (c) The **Technical Proposal** shall comprise of the following
 - (i) Details of Eligibility Criteria (**Filled in format of Annexure-I**)
 - (ii) Supporting documents
 - a) Valid registration certificate issued by the Central Pollution Control Board or State Pollution Control Board/ Pollution Control Committee in case of Union Territories.
 - b) Copy of PAN Card
 - c) Copy of GST Registration
 - d) Copy of Address Proof
- (d) The **Financial Proposal** shall be quoted in the Proforma given at **Annexure -III**

The outer sealed envelope superscribed on top as "**Proposal for E-waste**"

The proposals should be completed in all respects, and in a sealed envelope addressed to **Mr. S. P Mishra Nodal, Officer, IFCI Infrastructure Development Limited, IIDL Suites, Mayur Vihar New Delhi-110091** **should be submitted on or before 09.10.2023 up to 17:00 hrs**

All the envelopes shall also indicate the **name, address and phone number** of the Bidder enabling the Bid to be returned, if required.

5. EVALUATION CRITERIA

- (a) First the technical proposals will be opened and eligibility criteria along with supporting documents shall be verified. In case of any missing information, including support documents, the proposals will be rejected straight away.
- (b) The Financial bid of only those bidders shall be evaluated who fulfil the eligibility criteria including having furnished all the supporting documents.
- (c) The bidder shall be considered based on **highest quoted price amongst the technically shortlisted bidders.**

6. PAYMENT

The successful bidder will have to pay the entire quoted/offered amount in the form of Bank Draft / Pay Order drawn in favour of **IFCI Infrastructure Development Limited payable at New Delhi** within two working days after receipt of letter regarding award of contract, failing which the contract may be cancelled.

7. LIFTING OF ITEMS

- (a) The successful bidder shall be required to lift all items and not selectively from the designated place to their premises on "**AS IS WHERE IS BASIS**" within 3 **working days** after depositing the full amount.
- (b) In case, the successful bidder deposits the full amount within a stipulated period but fails to lift the articles in the scheduled time, IFCI Infrastructure Development Limited shall not take responsibility for safe custody of the articles.

- (c) No damage shall be caused to the existing property of this Office in the premises while removing the materials from the site. Any loss/ damage to the property of this Office or any other Offices in the premises or injury or personal accident suffered by any person due to negligence or action of the successful bidder or his authorized worker/supervisor will be borne by successful bidder, and they will be indemnified.
- (d) Goods/material will be removed under the supervision of designated person(s) IFCI Infrastructure Development Limited. Materials will have to be removed within the time stipulated in acceptance letter. No extension of time will be given.
- (e) All the charges i.e., loading, unloading and transportation to be incurred in course of lifting of items from the designated place shall be borne by the successful bidder.

8. SUBMISSION OF UNDERTAKING FOR DISPOSAL OF E-WASTE

The successful bidders shall submit an undertaking **(Annexure - IV) before lifting the material from the premises** that the e-waste items out of defunct/obsolete/unserviceable computer hardware etc. will be stored/process/disposed as per **E-Waste Management Rules, 2016**.

9. OTHER TERMS AND CONDITIONS

- (a) In the event of failure of the successful bidder to lift the items in the stipulated time frame, legal action may also be initiated. Further, the Bidder will be blacklisted for further business with this office and the contract will be awarded to next Highest Bidder to lift the item(s) at H1 rate(s).
- (b) The bidder must submit their rate strictly as per the financial bid Proforma **(Annexure-III)**. Any conditional offer will be rejected. Regarding financial proposal, the following may be noted:
 - Any overwriting of/on amount quoted will render the bid to be invalid.
 - GST/VAT or any other tax / duty, if applicable shall be borne by the bidder.
 - The rate quoted shall be final.
- (c) GST, if applicable will be borne and deposited by the bidder as per norms.
- (d) Each page of the bid document should be signed by the bidder(s). Incomplete and unsigned bids are liable to be rejected.
- (e) IFCI Infrastructure Development Limited reserves the right to accept or reject any bid without assigning or communicating any reason thereof
- (f) In the event of office remaining closed on the date of opening of the bids for any unforeseen reason, the quotations shall be received and opened on the next working date.

Annexure -I

Pre-Qualification Criteria

I

SL No	Eligibility Criteria	Document Required
1	Company must be registered with appropriate authorities for all applicable Statutory duties/taxes	<p>Valid document proof of</p> <ul style="list-style-type: none"> Company profile/ factsheet showing the details of information like address of company, recycling Plant address, contact person details (PAN card, Email, Mobile number etc.) Copy of Registration of MSME/NSIC under the category related to E-waste activities etc. Copy of Income Tax registration/ PAN number Copy of GST registration certificate (both Annexure A & Annexure B (owner details with photograph & company Address)) Copy of ISO certification under the category related to E- waste activities etc. Copy of Company registration for E-waste collection/ storage/ dismantling/Recycling, copy of Green Certificate (Form I(A)) Pollution control certificate (Form-1) issued by Central Govt or State Govt / Consent order (section 25/26) Form showing the details E-waste Handed over/Generated under applicable categories (Maintaining of record in Form-2 & make available for scrutiny by State pollution control board)
2	Undertaking	<p>On company letter head</p> <ul style="list-style-type: none"> that inspection of IT scrap carried out at IIDL Suits. Company will not store the E-waste more than 180 days or within prescribed time limit as per Govt Law Annual return (e-filing) related to E-waste will be submitted by bidder before the stipulated timeline given by Govt or before 31/3/2023. (Form -3) The Company shall comply with all the guidelines all Statutory Rules, Acts, Guidelines issued by the Central /State Government or Appropriate Authority regarding E-waste Management.
3	EMD details	Details of EMD (amount, bank name, issue date, bank address, payable city name (new Delhi))
4	Contact details along with company name	On company letter head all related details about company & contact person details along with PAN number of company representative
5	Other	All other compliance which are applicable

Annexure -I(a)

List of Items for Disposal

Defunct / Obsolete Computer Hardware and Peripherals (E-waste)

	<u>Scrap List</u>	
Sl. no	Material Name	Quantity (Nos./Lumpsum)
1	Washing machine	3
2	Washing dryer	1 1
3	Bakery display fridge	1
4	Double door fridge	2
6	Ice cube machine	1
7	Welding machine	2
8	Air compressor	1
9	Motor with pump set (7 HP)	1
10	Split AC Outdoor unit coil only without compressor	3
11	Big toster	1
12	Griller	3
13	Connection pipe scarp (plumbing)	uncountable
14	Head Shower scarp	uncountable
15	Health Fauset scarp	uncountable
16	Treadmill scarp	1 1
17	West Valve (4" and 2")	uncountable
18	Miscellaneous Aluminium scarp material	uncountable
19	Miscellaneous other scarp materials	uncountable
20	MS pipe scarp	uncountable
21	Potential Transformer (PT)	2
22	Fire Extinguisher cylinder	2
23	Cross trainer scarp	2

Annexure -II Company Letter Head

DECLARATION

I/ we have fully understood the above Terms & Conditions of the Tender which are returned herewith duly signed by me / us as token of having accepted the same and I / We have made our offer keeping in view these Terms & Conditions.

- Inspection of scrap items also done by our representative on (date).
- I/we will not raise any issue after lifting the IT Scrap Items.
- I/we will lift the Items after the payment acceptance from IIDL.
- I/We will provide all certificates to IIDL pertaining to e-waste norms.
- Registration of company is valid for(no of years)
- We will send the proof of e-filing to IFCI Infrastructure Development Limited after the filling the return within stipulated guidelines or time frame by Govt of India.
- We shall comply with all Statutory Rules, Acts, Guidelines issued by the Central /State Government or Appropriate Authority regarding E-waste Management and ensure that we shall comply with all Environmental Laws or other applicable Laws relating to E-waste Management.

We further, undertake to indemnify IFCI Infrastructure Development Limited if any notice is received by IFCI Infrastructure Development Limited for any default/action of our team/members and respond to the appropriate Authority.

Signature of the Buyer

Full Name and Seal with Place & Date:

ANNEXURE - II (a)

UNDERTAKING (on the letter head)

I/We _____ do hereby solemnly affirm and declare that the My/Our firm /company/business entity is not blacklisted by any Government Department/Autonomous Organization etc. or prosecuted by any court of law.

Dated:

**Signature of Authorized Signatory
(Name of the person)
Seal of the Enterprise/firm/agency**

Annexure -III

(II) **SEALED TENDER**

COMMERICAL BID FOR THE SALE OF SCRAP MATERIALS
(In Firm's/Company's/Buyer's Letter Head) From

(Company/Firm/Buyer Address):

To

SAVP,
IFCI Infrastructure Development Ltd.,
IIDL Suites, Mayur Vihar
New Delhi- 110091

With reference to above Tender Notice **(Ref: IIDL/HO/IT/Sale of white goods Scrap/2023-24/03 dated 25-09-2023, I/ We** (Name and Address of the Firm/ Bidder) offer our rate/price as mentioned below:

Price Bid Table

Price Offered (in Rupees)	
Taxes (in Rupees)	
Total Price Offered including taxes	(in Figures) Rs.
	(in Words) Rupees

Place:

Dated:

Signature of the Bidder with Seal of the Firm/Company

Annexure - IV

UNDERTAKING FOR OBTAINING Compliance Certificate (Form 1, Form-I(a), Form 2, Form-3, Form-6 or any other applicable proof or compliance certificate) including proof of Annual return (e-filing) related to E-waste from bidder

IFCI Infrastructure Development Limited,
IIDL Suites, Mayur Vihar,
New Delhi - 110091

Re: Sale of Scrap (Tender notice no- IIDL/Sale of Scrap/2023-24/04)

Please refer to the Bidding process related to Quotations for E-waste (IT Scrap Items) where Agreement dated the _____, 2023, entered by me with IFCI Infrastructure Development Ltd, Nehru Place, New Delhi in connection with submission of all related compliance certificate including in proof of Annual return (e-filing) related to "Sale of IT scrap (E-waste) under Environment Protection Act and rules frame there under.

In pursuance of the said Agreement dated _____, 2023, I hereby undertake to submitting the compliance certificate(proof) including **proof of** Annual return (e-filing) as early as possible to IFCI Infrastructure Development Ltd.

SIGNED by the above-named NAME

In the presence of:

1.

New Delhi

2.

New Delhi

(Signature by Representative of Bidder)